



**CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE**

**THURSDAY, SEPTEMBER 18, 2025
11:00 AM**

Individuals Requiring Special Accommodations Should Notify the City's ADA Coordinator at (719) 553-2295 by Noon on the Friday Preceding the Meeting.

Agenda

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

1. Regular meeting of August 21, 2025

Commission Action:

CONSENT AGENDA

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

Commission Action: Approve/disapprove all items on the Consent Agenda.

1. Receive and file the following status reports on current recruitments:
 - a **Associate Engineer I** - The open recruitment began on August 20, 2025, and ended on September 10, 2025. We received 25 applications and 13 were approved for the exam. The exam will be held on September 23, 2025.
 - b **Civil Engineer/Drainage** - The open recruitment began on August 8, 2025, and ended on August 29, 2025. We received 8 applications and 0 were approved for the exam. The updated recruitment began on September 13, 2025, and ended on October 4, 2025. We received 0 applications at the time this agenda was prepared. The exam is scheduled for October 21, 2025.
 - c **Civil Engineer/Wastewater** - The open recruitment began on September 1, 2025, and ends on September 22, 2025. We received 3 applications and 2 were approved for the exam at the time this agenda was prepared. The exam is scheduled for October 10, 2025.

- d **Community Service Officer** - The open recruitment began on August 26, 2025, and ended on September 16, 2025. We received 57 applications at the time this agenda was prepared. The exam is scheduled for September 29, 2025.
- e **Court Technician** - The open recruitment began on August 3, 2025, and ended on August 24, 2025. We received 170 applications and 59 were approved for the exam. The exam was administered on September 9, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- f **Deputy Fire Chief**- The open recruitment began on August 25, 2025, and ended on September 15, 2025. We received 9 applications and 6 were approved for the exam at the time this agenda was prepared. The exam will be held on September 29, 2025.
- g **Emergency Services Dispatcher** - The open recruitment began on August 6, 2025, and ended on August 27, 2025. We received 83 applications and 42 were approved for the exam. The exam was administered on September 11, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- h **Engineering Manager** - The open recruitment began on July 23, 2025, and ended on August 13, 2025. We received 6 applications and 4 were approved for the exam. A T&E was conducted on 08/22/2025. The eligible list will be presented to the Commission for certification during this meeting. The updated recruitment began on September 8, 2025, and ends on September 29, 2025. We received 0 applications at the time this agenda was prepared. The exam is scheduled for October 14, 2025.
- i **Facilities Maintenance Technician** - The open recruitment began on August 11, 2025, and ended on September 1, 2025. We received 28 applications and 9 were approved for the exam. The exam was administered on September 15, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- j **Fire Captain** - The closed recruitment began on July 21, 2025, and ended on August 4, 2025. We received 14 approved applications. The exam was administered on August 19, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- k **Firefighter** - The open recruitment began on June 15, 2025, and ended on July 25, 2025. We received 362 applications and 313 were approved for the exam. The exam was administered on August 12, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- l **Police Patrol Officer - Entry 2507** - The open recruitment began on July 27, 2025, and ended on August 17, 2025. We received 66 applications and 29 were approved for the exam. The exam was administered on September 2, 2025. The eligible list will be presented to the Commission for certification during this meeting. The updated recruitment began on August 24, 2025, and ended on September 14, 2025. We received 26 applications at the time this agenda was prepared. The exam is scheduled for September 30, 2025.

- m **Police Patrol Officer - LEA 2507** - The open recruitment began on July 27, 2025, and ended on August 17, 2025. We received 0 applications. The exam was scheduled for September 2, 2025. The updated recruitment began on August 24, 2025 and ended on September 14, 2025. We received 1 application as of the date this agenda was prepared. The exam is scheduled for September 30, 2025.
 - n **Police Patrol Officer - POST 2507**- The open recruitment began on July 27, 2025, and ended on August 17, 2025. We received 4 applications and 4 were approved for the exam. The T&E exam was administered on August 26, 2025. The eligible list will be presented to the Commission for certification during this meeting. The updated recruitment began on August 24, 2025 and ended on September 14, 2025. We received 4 applications as of the date this agenda was prepared. The exam is scheduled for September 30, 2025.
 - o **Police Payroll Technician** - The open recruitment began on July 18, 2025, and ended on August 11, 2025. We received 58 applications and 8 were approved for the exam. The exam was held August 28, 2025. The eligible list will be presented to the Commission for certification during this meeting.
 - p **Police Sergeant** - The closed recruitment began on July 27, 2025, and ended on August 10, 2025. We received 16 applications and 16 were approved for the exam. The exam was administered on August 26, 2025. The eligible list will be presented to the Commission for certification during this meeting.
 - q **Senior Office Assistant** - The closed recruitment began on August 5, 2025, and ended on August 19, 2025. We received 5 applications and 5 were approved for the exam. The exam was administered on September 4, 2025. The eligible list will be presented to the Commission for certification during this meeting.
 - r **Streets Maintenance Supervisor** - The open recruitment began on July 29, 2025, and ended on August 19, 2025. We received 18 applications and 8 were approved for the exam. The exam was administered on September 4, 2025. The eligible list will be presented to the Commission for certification during this meeting.
 - s **Tax Auditor I** - The open recruitment began on July 20, 2025, and ended on August 10, 2025. We received 20 applications and 12 were approved for the exam. The exam was administered on August 26, 2025. The eligible list will be presented to the Commission for certification during this meeting.
2. Appeal Decision letters.
- a **Community Service Officer. Ratify the Commission letter to Michael Seybold regarding approval of their appeal to being removed from the Community Service Officer eligibility list.**
 - b **Court Technician. Ratify the Commission letter to Jesse Razo regarding the rejection of their appeal to being rejected from the Court Technician exam.**
 - c **Engineering Manager. Ratify the Commission letters to Melanie Turner regarding rejection of their appeal to being rejected from the Engineering Manager exam.**
 - d **Equipment Operator IV. Ratify the Commission letter to Kenneth Bowman**

regarding approval of their appeal to being removed from the Equipment Operator IV eligibility list.

- e Firefighter. Ratify the Commission letter to Austin LeFebre regarding approval of their appeal related to the conduct of the Firefighter exam.
 - f Police Patrol Officer. Ratify the Commission letters to Seth Bradley and Jeffrey Loop regarding the rejection of their appeals to being rejected from the Police Patrol Officer exam.
 - g Police Payroll Technician. Ratify the Commission letters to Ivana Percival and Leah Urrutia regarding the rejection of their appeals to being rejected from the Police Payroll Technician exam.
3. Removals from the eligible list.
- a Civil Engineer/Drainage. Ratify the Commission letter to Steven Raper, regarding the removal of their name from the Civil Engineer/Drainage eligible list.
 - b Civil Engineer/Wastewater. Ratify the Commission letter to Eddie Dunn, regarding the removal of their name from the Civil Engineer/Wastewater eligible list.
 - c Community Service Officer. Ratify the Commission letters to Seneca Casias, Michelle Cruz, Gary Haar, Shawn-Ce Murray, Theodore Roop, Michael Seybold, Eric Vigil, Zachary Wermers, regarding the removal of their names from the Community Service Officer eligible list.
 - d Court Technician. Ratify the Commission letter to Mary Porter, regarding the removal of their name from the Court Technician eligible list.
 - e Equipment Operator IV. Ratify the Commission letters to Leandro Benavidez, Robert Mauro, Jason Mayer, regarding the removal of their names from the Equipment Operator IV eligible list.
 - f Fire Engineer. Ratify the Commission letters to Brain Garcia, Jonathan Slater, regarding the removal of their names from the Fire Engineer eligible list.
 - g Firefighter. Ratify the Commission letters to Toby Bryant, Brendan Davis, Aric Ferguson, Nicholas Reynolds, regarding the removal of their names from the Firefighter eligible list.
 - h Police Patrol Officer. Ratify the Commission letters to Jorge Cotezfuetez, Raymond Garcia-Trujillo, Alexis Gleason, Andrew Ortiz, regarding the removal of their names from the Police Patrol Officer eligible list.
 - i Real Time Crime Center Technician. Ratify the Commission letters to Nelson Center regarding the removal of their name from the Real Time Crime Center Technician eligible list.
 - j Tax Compliance Technician. Ratify the Commission letters to Lydia Bond, Erika Marston, Deanna Zimmerman, regarding the removal of their names from the Tax Compliance Technician eligible list.
4. Ratify the Commission's decision to conduct a Training and Experience exam for the following positions: Engineering Manager

REGULAR AGENDA

1. Hearing for Ryan Bender relating to the rejection of their application for the Facilities Maintenance Technician exam.

Commission Action: Sustain, reject, or set for formal hearing

2. Appeal submitted by Brian Garcia, relating to the removal of their name from the Fire Engineer eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

3. Appeal submitted by Alexis Gleason, relating to the removal of their name from the Police Patrol Officer eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

4. Appeal submitted by Gerald Laurita, relating to the rejection of their application for the Police Patrol Officer examination.

Commission Action: Sustain, reject, or set for formal hearing

5. Appeal submitted by Dustin Hanson and Kehlen Kirby related to the content of the Fire Captain exam.

Commission Action: Sustain, reject, or set for formal hearing

6. Appeal submitted by Robert Mauro, relating to the removal of their name from the Equipment Operator IV eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

7. Appeal submitted by Jason Mayer, relating to the removal of their name from the Equipment Operator IV eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

8. Appeal submitted by Shawn-Ce Murray, relating to the removal of their name from the Community Service Officer eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

9. Appeal submitted by Cristal Pena-Jaramillo, relating to the rejection of their application for the Police Patrol Officer examination.

Commission Action: Sustain, reject, or set for formal hearing

10. Appeal submitted by Melanie Turner relating to the rejection of their application from the Civil Engineer / Drainage examination.

Commission Action: Sustain, reject, or set for formal hearing

11. Submission of the eligible list for Court Technician.

Commission Action: Approve and certify the eligible list for the class title of Court Technician.

12. Submission of the eligible list for Emergency Services Dispatcher.

Commission Action: Approve and certify the eligible list for the class title of Emergency Services Dispatcher.

13. Submission of the eligible list for Engineering Manager.

Commission Action: Approve and certify the eligible list for the class title of Engineering Manager.

14. Submission of the eligible list for Facilities Maintenance Technician.

Commission Action: Approve and certify the eligible list for the class title of Facilities Maintenance Technician.

15. Submission of the eligible list for Fire Captain.

Commission Action: Approve and certify the eligible list for the class title of Fire Captain.

16. Submission of the eligible list for Firefighter.

Commission Action: Approve and certify the eligible list for the class title of Firefighter.

17. Submission of the eligible list for Police Patrol Officer - 2507- Entry

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer - 2507 - Entry.

18. Submission of the eligible list for Police Patrol Officer - 2507- POST

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer - 2507 - POST.

19. Submission of the eligible list for Police Payroll Technician

Commission Action: Approve and certify the eligible list for the class title of Police Payroll Technician.

20. Submission of the eligible list for Police Sergeant.

Commission Action: Approve and certify the eligible list for the class title of Police Sergeant.

21. Submission of the eligible list for Senior Office Assistant.

Commission Action: Approve and certify the eligible list for the class title of Senior Office Assistant.

22. Submission of the eligible list for Streets Maintenance Supervisor.

Commission Action: Approve and certify the eligible list for the class title of Streets Maintenance Supervisor.

23. Submission of the eligible list for Tax Auditor I.

Commission Action: Approve and certify the eligible list for the class title of Tax Auditor I

ADMINISTRATIVE ITEMS

1. Set the date of the next meeting

ADJOURN