



**CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE**

**THURSDAY, AUGUST 21, 2025
11:00 AM**

Individuals Requiring Special Accommodations Should Notify the City's ADA Coordinator at (719) 553-2295 by Noon on the Friday Preceding the Meeting.

Agenda

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

1. Regular meeting of July 17, 2025

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Thursday, July 17, 2025, as distributed.

2. Special meeting of August 6, 2025

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Wednesday, August 6, 2025, as distributed.

CONSENT AGENDA

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

Commission Action: Approve/disapprove all items on the Consent Agenda.

1. Receive and file the following status reports on current recruitments:
 - a **Associate Engineer I** - The closed recruitment began on August 5, 2025, and ended on August 19, 2025. We received 1 application and 0 were approved for the exam at the time this agenda was prepared.
 - b **Civil Engineer/Drainage** - The open recruitment began on August 8, 2025, and ends on August 29, 2025. We received 3 applications and 0 were approved for the exam at the time this agenda was prepared. The exam is scheduled for September 16, 2025.
 - c **Civil Engineer/Wastewater** - The open recruitment began on June 20, 2025, and ended on July 11, 2025. We received 9 applications and 3 were approved for the

exam. A T&E exam was approved and was completed on July 24, 2025. The eligible list will be presented to the Commission for certification during this meeting.

- d **Court Technician** - The open recruitment began on August 3, 2025, and ends on August 24, 2025. We received 133 applications and 45 were approved for the exam at the time this agenda was prepared. The exam is scheduled for September 9, 2025.
- e **Emergency Services Dispatcher** - The open recruitment began on August 6, 2025, and ends on August 27, 2025. We received 53 applications and 22 were approved for the exam at the time this agenda was prepared. The exam is scheduled for September 11, 2025.
- f **Engineering Manager** - The open recruitment began on July 23, 2025, and ended on August 13, 2025. We received 6 applications and 4 were approved for the exam at the time this agenda was prepared. The exam is scheduled for August 28, 2025.
- g **Equipment Operator II**- The closed recruitment began on July 1, 2025, and ended on July 15, 2025. We received 4 applications and 3 were approved for the exam. The Commission approved a T&E exam. The T&E exam was administered on July 21, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- h **Facilities Maintenance Technician** - The open recruitment began on August 11, 2025, and ends on September 1, 2025. We received 12 applications and 5 were approved for the exam at the time this agenda was prepared. The exam is scheduled for September 15, 2025.
- i **Fire Captain** - The closed recruitment began on July 21, 2025, and ended on August 4, 2025. We received 14 approved applications. The exam was administered on August 19, 2025. The appeal period ends on September 3, 2025.
- j **Firefighter** - The open recruitment began on June 15, 2025, and ended on July 25, 2025. We received 362 applications and 313 were approved for the exam. The exam was administered on August 12, 2025. The eligible list maybe be presented to the Commission for certification during this meeting pending appeal decision.
- k **Police Captain** - The closed recruitment began on July 20, 2025, and ended on August 3, 2025. We received 3 approved applications. The Commission approved a T&E Examination. The T&E examination was administered on August 6, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- l **Police Patrol Officer - Entry 2506b** - The open recruitment began on June 29, 2025 and ended on July 20, 2025. We received 78 applications and 49 were approved for the exam. The exam was administered on August 5, 2025. The eligible list will be presented to the Commission for certification during this meeting. The updated recruitment began on July 27, 2025 and ended on August 17, 2025. We received 71 applications and 32 were approved for the exam. The exam is scheduled for September 2, 2025.

- m **Police Patrol Officer - LEA 2506b** - The open recruitment began on June 29, 2025, and ended on July 20, 2025. We received 0 applications. The exam was scheduled for August 5, 2025. The updated recruitment began on July 27, 2025 and ended on August 17, 2025. We received 0 applications as of the date this agenda was prepared. The exam is scheduled for September 2, 2025.
 - n **Police Patrol Officer - POST 2506b**- The open recruitment began on June 29, 2025 and ended on July 20, 2025. We received 4 applications and 3 were approved for the exam. The T&E exam was administered on July 23, 2025. The eligible list will be presented to the Commission for certification during this meeting. The updated recruitment began on July 27, 2025 and ended on August 17, 2025. We received 3 applications as of the date this agenda was prepared. The exam is scheduled for September 2, 2025.
 - o **Police Payroll Technician** - The open recruitment began on July 18, 2025, and ended on August 11, 2025. We received 58 applications and 8 were approved for the exam at the time this agenda was prepared. The exam is scheduled for August 28, 2025.
 - p **Police Sergeant** - The closed recruitment began on July 27, 2025, and ended on August 8, 2025. We received 16 applications and 16 were approved for the exam. The exam is scheduled for August 26, 2025.
 - q **Real Time Crime Center Technician**- The open recruitment began on June 22, 2025, and ended on July 13, 2025. We received 106 applications and 49 were approved for the exam. The exam was held on July 29, 2025. The eligibility list will be presented at this meeting.
 - r **Senior Office Assistant** - The closed recruitment began on August 5, 2025, and ended on August 19, 2025. We received 5 applications and 5 were approved for the exam at the time this agenda was prepared. The exam is scheduled for September 4, 2025.
 - s **Streets Maintenance Supervisor** - The open recruitment began on July 29, 2025, and ended on August 19, 2025. We received 16 applications and 7 were approved for the exam at the time this agenda was prepared. The exam is scheduled for September 4, 2025.
 - t **Tax Auditor I** - The open recruitment began on July 20, 2025, and ended on August 10, 2025. We received 20 applications and 12 were approved for the exam at the time this agenda was prepared. The exam is scheduled for August 26, 2025.
2. Appeal Decision letters.
- a **Civil Engineer - Drainage. Ratify the Commission's letter to Alec Popichak, regarding rejection of their appeal to be allowed to take the Civil Engineer - Drainage examination.**
 - b **Civil Service Administrator. Ratify the Commission letters to Lisa Coughlin and Jayme Riddell, regarding approval of their appeals to get back onto the Civil**

Service Administrator eligibility list.

- c **Community Service Officer. Ratify the Commission letter to Richard Morrison regarding rejection of their appeal to being removed from the Community Service Officer eligibility list.**
 - d **Police Patrol Officer. Ratify the Commission letter to Chase Zornes, regarding rejection of their appeal to being removed from the Police Patrol Officer eligibility list.**
 - e **Police Patrol Officer. Ratify the Commission letter to Brandon Ballard, regarding rejection of their appeal to be allowed to take the Police Patrol Officer examination.**
3. Removals from the eligible list.
- a **Associate Engineer I. Ratify the Commission letters to Jacob Miller, Santino Trujillo, regarding the removal of their names from the Associate Engineer I eligible list.**
 - b **Civil Engineer / Wastewater. Ratify the Commission letter to Richard Castro regarding the removal of their name from the Civil Engineer / Wastewater eligible list.**
 - c **Community Service Officer. Ratify the Commission letters to DeAndre Adams, Richard Beurman, Karissa Miller, Nicolas Segura, Taylor Trujillo, regarding the removal of their names from the Community Service Officer eligible list.**
 - d **Emergency Services Dispatcher. Ratify the Commission letters to Brandon Arnett, Cheryl Crockett, and Whitney Thatch, regarding the removal of their names from the Emergency Services Dispatcher eligible list.**
 - e **Equipment Operator IV. Ratify the Commission letter to Kenneth Bowman, regarding the removal of their name from the Equipment Operator IV eligible list.**
 - f **Police Patrol Officer. Ratify the Commission letters to Chase Carroll, Vicente Cruz, Tyler Frenia, Donneca Granger, Justin Gulley, Trey Herrington, Vanessa Medina, Devin Patton, Kyle Paterson, Tony Phang, Ashley Redshaw, Manuel Santos, Luis Sepulveda, Lluvia Shashore, Morgan Steele, Carlos Triana, and Zachary Van Ostrand regarding the removal of their names from the Police Patrol Officer eligible list.**
 - g **Utility Worker. Ratify the Commission letter to Nickolas Segura, regarding the removal of their name from the Utility Worker eligible list.**
4. Ratify the Commission's decision to conduct a Training and Experience exam for the following positions: Civil Engineer / Wastewater, Equipment Operator II, Police Captain, and Police Patrol Officer (POST)

REGULAR AGENDA

- 1. Review of the Decision Letter for Jude Nkorabyona following the hearing dated August 6, 2025.
- 2. Review the appeal submitted by Kenneth Bowman relating to the removal of their name from the Equipment Operator IV eligible list.

Commission Action: Sustain, reject, or set for formal hearing

3. Review the appeal submitted by Seth Bradley relating to the rejection of their application for the Police Patrol Officer exam.

Commission Action: Sustain, reject, or set for formal hearing

4. Review the appeal submitted by Austin LeFebre relating to the conduct of the Firefighter exam.

Commission Action: Sustain, reject, or set for formal hearing

5. Review the appeal submitted by Jeffrey Loop relating to the rejection of their application for the Police Patrol Officer exam.

Commission Action: Sustain, reject, or set for formal hearing

6. Review the appeal submitted by Ivana Percival relating to the rejection of their application for the Police Payroll Technician exam.

Commission Action: Sustain, reject, or set for formal hearing

7. Review the appeal submitted by Jesse Razo relating to the rejection of their application for the Court Technician exam.

Commission Action: Sustain, reject, or set for formal hearing

8. Review the appeal submitted by Michael Seybold relating to the removal of their name from the Community Service Officer eligible list.

Commission Action: Sustain, reject, or set for formal hearing

9. Review the appeal submitted by Leah Urrutia relating to the rejection of their application for the Police Payroll Technician exam.

Commission Action: Sustain, reject, or set for formal hearing

10. Submission of the eligible list for Civil Engineer / Wastewater

Commission Action: Approve and certify the eligible list for the class title of Civil Engineer / Wastewater

11. Submission of the eligible list for Equipment Operator II.

Commission Action: Approve and certify the eligible list for the class title of Equipment Operator II.

12. Submission of the eligible list for Firefighter (pending appeal decision).

Commission Action: Approve and certify the eligible list for the class title of Firefighter.

13. Submission of the eligible list for Police Captain

Commission Action: Approve and certify the eligible list for the class title of Police Captain.

14. Submission of the eligible list for Police Patrol Officer (Entry Level-2506b).

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer (Entry Level-2506b)

15. Submission of the eligible list for Police Patrol Officer (POST-2506b).

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer (POST-2506b)

16. Submission of the eligible list for Real Time Crime Center Technician.

Commission Action: Approve and certify the eligible list for the class title of Real Time Crime Center Technician.

ADMINISTRATIVE ITEMS

1. Announcement of the new Civil Service Administrator
2. Set the date of the next meeting

ADJOURN