



**REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
MONDAY, JANUARY 27, 2025 - 7:00 PM**

MINUTES

A. CALL TO ORDER

President Aliff called the meeting to order at 7:03 p.m.

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Council Members Present: Mark Aliff, Brett Boston, Dennis Flores, Roger Gomez, Joe Latino, Regina Maestri, Sarah Martinez.

Council Members Present via Zoom: None.

Council Members Absent: None.

Administrative Staff Members Present: Mayor Heather Graham, Chief of Staff Brian McCain, City Attorney Carla Sikes, City Clerk Marisa Stoller.

E. SPECIAL RECOGNITIONS

E1 PROCLAMATION PRESENTATION: "PUEBLO MENTORING CELEBRATION DAY - JANUARY 30, 2025" - JESSE SENA, PUEBLO MENTORING COLLABORATIVE

F. PUBLIC FORUM

- Ted Freeman - PEDCO
- Patrick Hurley - CCHT
- Elvis Martinez - Proposed grocery tax / pallet shelters
- Charlie Fetty - PEDCO and steel mill
- Jimmy Duffner - Housing and Homelessness Committee
- Sally Sharp - Read for 100 Resolution Repeal

G. COUNCIL MEMBER AND MAYOR COMMENTARY

Council members expressed comments regarding community-related issues and events/functions they attended.

H. REVIEW AND APPROVAL OF AGENDA

Councilor Boston, seconded by Councilor Gomez, moved to move item N5 to the regular agenda and to approve the agenda as amended.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

I. READING AND APPROVAL OF MINUTES

Councilor Boston, seconded by Councilor Flores, moved to dispense with the reading and approve the Minutes of the Regular Meeting dated **January 13, 2025**, as distributed.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

I1 CITY COUNCIL MINUTES JANUARY 13, 2025

J. PUBLIC HEARINGS

J1 PETITION FOR ANNEXATION – AREA COMMONLY KNOWN AS THE PUEBLO RECREATION RESORT FILING NO. 1 ANNEXATION DESCRIBED AS 79.80-ACRES OF LAND LOCATED NORTH OF STATE HIGHWAY 78, SOUTHWEST OF VENTANA SUBDIVISION, FILING NO. 1, AND EAST OF THE SOUTHSIDE LANDFILL

THIS PUBLIC HEARING IS HELD FOR THE PURPOSE OF DETERMINING AND FINDING WHETHER OR NOT THE AREA PROPOSED FOR ANNEXATION MEETS THE APPLICABLE REQUIREMENTS OF THE COLORADO REVISED STATUTES §31-12-104 AND 105. REFERENCE AGENDA ITEM M-7 - RESOLUTIONS

REQUIRED COUNCIL ACTION: OPEN HEARING, RECEIVE STAFF AND PUBLIC TESTIMONY REGARDING THE APPLICABLE REQUIREMENTS FOR ANNEXATION, CLOSE THE HEARING

A staff report was given by Scott Hobson, Acting Director of Planning & Community Development.

Mr. Hobson was sworn in and testified to the following:

- He did receive a petition for annexation for this filing
- The owners of the property who have signed the annexation petition composed more than 50% of the land owners in the area and own more than 50% of the area
- The owners of the property who have signed the annexation petition have consented to the annexation
- Not less than 1/6 of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the City of Pueblo
- An annexation plat of the proposed Pueblo Recreation Resort filing no 1 has been prepared by a licensed surveyor within the state of Colorado verifying that it complies with section 31-12-104 of the Colorado Annexation Act of 1965 as amended

Exhibit A, a copy of the signed plat, was presented to the City Clerk.

- A community of interest exists between the area to be annexed and the City of Pueblo and the area is urban or will be urbanized in the near future and is capable of being integrated with the City of Pueblo
- An annexation petition or a petition for annexation election pursuant to CRS 31-12-107 has not been initiated in another municipality involving all or a portion of the proposed annexation area.
- The annexation of this property will not involve the detachment of the area from any school district or the attachment of the same to another school district
- No portion of the property proposed to be annexed extends the municipal boundary of the City of Pueblo more than 3 miles

PUBLIC HEARING:

Seeing no one wished to speak, President Aliff closed the public hearing

J2 PETITION FOR ANNEXATION – AREA COMMONLY KNOWN AS THE PUEBLO RECREATION RESORT FILING NO. 2 ANNEXATION DESCRIBED AS 219.76-ACRES OF LAND LOCATED SOUTHWEST OF VENTANA SUBDIVISION, FILING NO. 1, AND WEST OF THE WESTMOOR SUBDIVISION OF UNINCORPORATED PUEBLO COUNTY

THIS PUBLIC HEARING IS HELD FOR THE PURPOSE OF DETERMINING AND FINDING WHETHER OR NOT THE AREA PROPOSED FOR ANNEXATION MEETS THE APPLICABLE REQUIREMENTS OF THE COLORADO REVISED STATUTES §31-12-104 AND 105. REFERENCE AGENDA ITEM M-8 - RESOLUTIONS

REQUIRED COUNCIL ACTION: OPEN HEARING, RECEIVE STAFF AND PUBLIC TESTIMONY REGARDING THE APPLICABLE REQUIREMENTS FOR ANNEXATION, CLOSE THE HEARING

A staff report was given by Scott Hobson, Acting Director of Planning & Community Development

Mr. Hobson remained sworn in and testified to the following:

- He did receive a petition for annexation for this filing
- The owners of the property who have signed the annexation petition composed more than 50% of the land owners in the area and own more than 50% of the area
- The owners of the property who have signed the annexation petition have consented to the annexation
- Not less than 1/6 of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the City of Pueblo
- An annexation plat of the proposed Pueblo Recreation Resort filing no 1 has been prepared by a licensed surveyor within the state of Colorado verifying that it complies with section 31-12-104 of the Colorado Annexation Act of 1965 as amended

Exhibit A, a copy of the signed plat, was presented to the City Clerk.

- A community of interest exists between the area to be annexed and the City of

Pueblo and the area is urban or will be urbanized in the near future and is capable of being integrated with the City of Pueblo

- An annexation petition or a petition for annexation election pursuant to CRS 31-12-107 has not been initiated in another municipality involving all or a portion of the proposed annexation area
- The annexation of this property will not involve the detachment of the area from any school district or the attachment of the same to another school district
- No portion of the property proposed to be annexed extends the municipal boundary of the City of Pueblo more than 3 miles

PUBLIC HEARING:

- Heath Herber appeared in person to speak in favor of this annexation

Seeing no one else wished to speak, President Aliff closed the public hearing.

K. CONSENT AGENDA

L. COMMUNICATIONS

L1 MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING FOR 12/11/2024

M. RESOLUTIONS

M1 A RESOLUTION AUTHORIZING THE TRANSFER OF \$750,000 TO PROJECT ED0801, LEASE PROCEEDS ESCROW/RMS PREVIOUSLY ESTABLISHED IN THE 1992-2026 SALES AND USE TAX CAPITAL IMPROVEMENTS PROJECT FUND

This Resolution was assigned as 15879.

M2 A RESOLUTION AWARDING AN AGREEMENT FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$289,234 TO PINYON ENVIRONMENTAL, INC. A COLORADO CORPORATION, FOR PROJECT NO. 24-136 PROVIDE NATIONAL ENVIRONMENTAL PROTECTION ACT (NEPA) FOR WEST SIDE IMPROVEMENTS AND AUTHORIZING THE PURCHASING AGENT TO EXECUTE SAME

This Resolution was assigned as 15880.

M3 A RESOLUTION CONFIRMING THE APPOINTMENT OF COUNCIL MEMBERS TO VARIOUS BOARDS AND COMMISSIONS FOR THE YEAR 2025

This Resolution was assigned as 15881.

M4 A RESOLUTION CONFIRMING THE REAPPOINTMENT BY THE MAYOR OF ELIZABETH GALLEGOS TO SERVE A FIVE-YEAR TERM EXPIRING DECEMBER 1, 2030, ON THE PUEBLO URBAN RENEWAL AUTHORITY

This Resolution was assigned as 15882.

M5 A RESOLUTION FROM THE CITY OF PUEBLO IN SUPPORT OF COLORADO SB25-004 – REGULATING CHILD CARE FEES, CONCERNING REGULATING FEES LICENSED CHILD CARE CENTERS MAY CHARGE FAMILIES

This Resolution was assigned as 15883.

M6 A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PUEBLO, A COLORADO MUNICIPAL CORPORATION, AND STANTEC CONSULTING SERVICES, INC RELATING TO BID NO. 24-115, CONSULTANT FOR EPA BROWNFIELDS STUDY, FOR PLANNING DEPARTMENT AND AUTHORIZING THE PURCHASING AGENT TO EXECUTE SAME

This Resolution was assigned as 15884.

M7 A RESOLUTION APPROVING AND ADOPTING FINDINGS AND DETERMINATIONS CONCERNING THE PROPOSED ANNEXATION OF THE AREA COMMONLY KNOW AS THE PUEBLO RECREATION RESORT FILING NO. 1 ANNEXATION DESCRIBED AS 79.80-ACRES OF LAND LOCATED NORTH OF STATE HIGHWAY 78, SOUTHWEST OF VENTANA SUBDIVISION, FILING NO. 1, AND EAST OF THE SOUTHSIDE LANDFILL

This Resolution was assigned as 15885.

M8 A RESOLUTION APPROVING AND ADOPTING FINDINGS AND DETERMINATIONS CONCERNING THE PROPOSED ANNEXATION OF THE AREA COMMONLY KNOWN AS THE PUEBLO RECREATION RESORT FILING NO. 2 ANNEXATION DESCRIBED AS 219.76-ACRES OF LAND LOCATED SOUTHWEST OF THE VENTANA SUBDIVISION, FILING NO. 1, AND WEST OF THE WESTMOOR SUBDIVISION OF UNINCORPORATED PUEBLO COUNTY

This Resolution was assigned as 15886.

N. ORDINANCES – FIRST PRESENTATION

N1 AN ORDINANCE APPROVING AND ACCEPTING A GRANT AGREEMENT FOR THE CITY OF PUEBLO FROM THE COLORADO DEPARTMENT OF TRANSPORTATION, AUTHORIZING THE MAYOR TO EXECUTE THE SAME, ESTABLISHING PROJECT NO. CI2508, AND BUDGETING AND APPROPRIATING FUNDS IN THE AMOUNT OF \$128,000.00 TO PROJECT NO. CI2508 TO INSTALL TRAIL SIGNAGE

N2 AN ORDINANCE APPROVING AN AGREEMENT TO BUY AND SELL REAL ESTATE BETWEEN THE CITY OF PUEBLO, A COLORADO MUNICIPAL CORPORATION, AND PUEBLO URBAN RENEWAL AUTHORITY, A PUBLIC BODY CORPORATE AND POLITIC OF THE STATE OF COLORADO, RELATING TO THE SALE OF PROPERTY DESCRIBED AS LOT 14, BLOCK 46, EAST PUEBLO, SCHEDULE #431120007, 800 BLOCK E 3RD ST., PUEBLO CO 81001 FOR AN AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00), AND AUTHORIZING THE MAYOR TO DO THE SAME

N3 AN ORDINANCE AUTHORIZING AMENDMENT NO. 20 TO THE AGREEMENT

**FOR COMMUNITY SERVICES PLANNING, ADMINISTRATION, AND
ACCOUNTABILITY SERVICES BETWEEN THE CITY OF PUEBLO, A
COLORADO MUNICIPAL CORPORATION, AND THE BOARD OF COUNTY
COMMISSIONERS OF THE COUNTY OF PUEBLO**

**N4 AN ORDINANCE APPROVE THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND
ENVIRONMENT, AIR POLLUTION CONTROL DIVISION AND THE PUEBLO
FIRE DEPARTMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE
SAME**

**N6 AN ORDINANCE AMENDING ZONING RESTRICTIONS TO REZONE ONE-
ACRE LOCATED AT 615 SOUTH PUEBLO BOULEVARD FROM R-2, SINGLE-
FAMILY RESIDENTIAL ZONE DISTRICT TO B-3, HIGHWAY AND ARTERIAL
BUSINESS ZONE DISTRICT**

**N7 AN ORDINANCE AMENDING ZONING RESTRICTIONS TO REZONE .25-
ACRES LOCATED AT 2600 EAST 8TH STREET FROM B-2, SUBREGIONAL
BUSINESS ZONE DISTRICT TO R-4, MIXED RESIDENTIAL ZONE DISTRICT**

**N8 AN ORDINANCE AMENDING ZONING RESTRICTIONS TO REZONE .15-
ACRES LOCATED AT 915 NEVADA AVENUE FROM R-2, SINGLE-FAMILY
RESIDENTIAL ZONE DISTRICT TO RCN, RESIDENTIAL CHARTER
NEIGHBORHOOD ZONE DISTRICT**

O. APPROVAL OF CONSENT AGENDA

P. REGULAR AGENDA

**N5 AN ORDINANCE CALLING A SPECIAL MUNICIPAL ELECTION TO BE HELD
ON MAY 6, 2025, DIRECTING THAT THE SPECIAL MUNICIPAL ELECTION BE
CONDUCTED AS PART OF A COORDINATED ELECTION, ADOPTING FOR
USE AT THE SPECIAL MUNICIPAL ELECTION THE REQUIREMENTS AND
PROCEDURES OF THE UNIFORM ELECTION CODE OF 1992 EXCEPT TO THE
EXTENT THE UNIFORM ELECTION CODE OF 1992 CONFLICTS WITH A
SPECIFIC PROVISION OF THE CHARTER OF THE CITY OF PUEBLO, AND
SUSPENDING FOR SUCH PURPOSES THE PUEBLO ELECTION CODE AND
ALL ORDINANCES AND RESOLUTIONS OF THE CITY IN CONFLICT
THEREWITH**

This item was removed from the consent agenda.

A staff report and detailed review of the Ordinance was given by Marisa Stoller, City Clerk.

Councilor Martinez, seconded by Councilor Gomez, moved to pass the Ordinance, setting the public hearing for February 10, 2025, and ordered the Ordinances to be published BY

TITLE.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

Q. RESOLUTIONS

Q1 A RESOLUTION AUTHORIZING PAYMENT FROM THE COUNCIL CONTINGENCIES ACCOUNT IN THE 2025 GENERAL FUND BUDGET TO THE PUEBLO CHAMBER OF COMMERCE IN THE AMOUNT OF \$1,000 TO SPONSOR A TABLE AT THE ANNUAL GALA & CITIZEN OF THE YEAR PRESENTATION ON FRIDAY, JANUARY 31, 2025 AT 6:00 PM AT THE PUEBLO CONVENTION CENTER

A staff report and detailed review of the Resolution was given by Brian McCain, Chief of Staff.

Councilor Boston, seconded by Councilor Maestri, moved to approve the Resolution.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

This Resolution was assigned as 15887.

Q2 A RESOLUTION AUTHORIZING PAYMENT FROM THE COUNCIL CONTINGENCIES ACCOUNT IN THE 2025 GENERAL FUND BUDGET TO MT. CARMEL VETERANS SERVICE CENTER IN THE AMOUNT OF \$2,000 TO SPONSOR A TABLE AT THE SALUTE TO HEROES EVENT ON THURSDAY, JANUARY 9, 2025 AT 4 PM AT PCC

A staff report and detailed review of the Resolution was given by Brian McCain, Chief of Staff.

Councilor Maestri, seconded by Councilor Flores, moved to approve the Resolution.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

This Resolution was assigned as 15888.

R. ORDINANCES – FINAL PRESENTATION

R1 AN ORDINANCE APPROVING AN AGREEMENT IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS TO PROVIDE EVICTION PREVENTION ASSISTANCE BETWEEN THE COUNTY OF PUEBLO AND THE CITY OF PUEBLO, A COLORADO MUNICIPAL CORPORATION, AND AUTHORIZING THE MAYOR TO EXECUTE SAME

A staff report and detailed review of the Ordinance was given by Scott Hobson, Acting Director of Planning & Community Development, and Melissa Cook, Interim Director of Housing.

PUBLIC HEARING:

Seeing no one wished to speak, President Aliff declared the Hearing closed.

Councilor Latino, seconded by Councilor Gomez, moved to approve the Ordinance on final presentation.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

This Ordinance was assigned as **10884**.

R2 AN ORDINANCE AMENDING SECTION 17-2-2, SECTION 17-4-15 AND SECTION 17-4-51 OF CHAPTER 4 OF TITLE XVII OF THE PUEBLO MUNICIPAL CODE RELATING TO NATURAL MEDICINE

A staff report and detailed review of the Ordinance was given by Scott Hobson, Acting Director of Planning & Community Development, and Beritt Odom, Principal Planner.

PUBLIC HEARING:

Seeing no one wished to speak, President Aliff declared the Hearing closed.

Councilor Latino, seconded by Councilor Maestri, moved to approve the Ordinance on final presentation.

Roll Call - **Ayes:** Councilor Flores, Councilor Martinez. **Nays:** President Aliff, Councilor Boston, Councilor Gomez, Councilor Latino, Councilor Maestri. Motion Failed 2-5.

President Aliff, seconded by Councilor Gomez, motioned to reconsider the Ordinance.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** Councilor Gomez. Motion Passed 6-1.

President Aliff, seconded by Councilor Boston, moved to postpone R2 to the February 10, 2025 agenda.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** Councilor Gomez. Motion Passed 6-1.

R3 AN ORDINANCE APPROVING A COOPERATION AGREEMENT BETWEEN THE CITY OF PUEBLO, A COLORADO MUNICIPAL CORPORATION, AND THE U.S. ENVIRONMENTAL PROTECTION AGENCY IN THE AMOUNT OF \$750,000, ESTABLISHING PROJECT NUMBER PL2501, AND BUDGETING AND APPROPRIATING FUNDS IN THE AMOUNT OF \$750,000 RELATING TO THE EPA BROWNFIELDS MULTIPURPOSE GRANT, AND AUTHORIZING THE MAYOR TO EXECUTE SAME

A staff report and detailed review of the Ordinance was given by Scott Hobson, Acting Director of Planning & Community Development.

PUBLIC HEARING:

Seeing no one wished to speak, President Aliff declared the Hearing closed.

Councilor Flores, seconded by Councilor Gomez, moved to approve the Ordinance on final presentation.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez,

Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

This Ordinance was assigned as **10885.**

R4 AN ORDINANCE AMENDING THE FISCAL YEAR 2025 STAFFING ORDINANCE BY CONVERTING THREE (3) FULL-TIME VACANT FIRE FIGHTER POSITIONS WITHIN THE AUTHORIZED STAFFING OF THE FIRE DEPARTMENT

A staff report and detailed review of the Ordinance was given by Barb Huber, Fire Chief.

PUBLIC HEARING:

Seeing no one wished to speak, President Aliff declared the Hearing closed.

Councilor Latino, seconded by Councilor Gomez, moved to approve the Ordinance on final presentation.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

This Ordinance was assigned as **10886.**

R5 AN ORDINANCE RELATING TO AND PROVIDING FOR AN ENHANCED TUITION REIMBURSEMENT PROGRAM FOR CITY EMPLOYEES

A staff report and detailed review of the Ordinance was given by Marisa Pacheco, Director of Human Resources.

PUBLIC HEARING:

Seeing no one wished to speak, President Aliff declared the Hearing closed.

Councilor Boston, seconded by Councilor Martinez, moved to approve the Ordinance on final presentation.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** Councilor Gomez. Motion Passed 6-1.

This Ordinance was assigned as **10887.**

S. QUASI-JUDICIAL PROCEEDINGS

S1 AN ORDINANCE ANNEXING UNINCORPORATED LAND COMMONLY KNOWN AS THE PUEBLO RECREATION RESORT FILING NO. 1 ANNEXATION TO THE CITY OF PUEBLO DESCRIBED AS 79.80-ACRES OF LAND LOCATED NORTH OF STATE HIGHWAY 78, SOUTHWEST OF VENTANA SUBDIVISION, FILING NO. 1, AND EAST OF THE SOUTHSIDE LANDFILL

A staff report and detailed review of the Ordinance was given by Scott Hobson, Acting Director of Planning & Community Development.

City Attorney Carla Sikes moved that the Council find that the proposed area meets the applicable requirements of the Colorado Revised Statutes 31-12-104 and 105 based upon the earlier testimony on the public hearing.

Councilor Gomez, seconded by Councilor Flores, moved to approve the Ordinance on final

presentation.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

This Ordinance was assigned as **10888**.

S2 AN ORDINANCE ANNEXING UNINCORPORATED LAND COMMONLY KNOWN AS THE PUEBLO RECREATION RESORT FILING NO. 2 ANNEXATION TO THE CITY OF PUEBLO DESCRIBED AS 219.76-ACRES OF LAND LOCATED SOUTHWEST OF VENTANA SUBDIVISION, FILING NO. 1, AND WEST OF THE WESTMOOR SUBDIVISION OF UNINCORPORATED PUEBLO COUNTY

A staff report and detailed review of the Ordinance was given by Scott Hobson, Acting Director of Planning & Community Development.

PUBLIC HEARING:

Seeing no one wished to speak, President Aliff declared the Hearing closed.

Councilor Gomez, seconded by Councilor Flores, moved to approve the Ordinance on final presentation.

Roll Call - **Ayes:** President Aliff, Councilor Boston, Councilor Flores, Councilor Gomez, Councilor Latino, Councilor Maestri, Councilor Martinez. **Nays:** None. Motion Passed 7-0.

This Ordinance was assigned as **10889**.

T. ADJOURN

President Aliff adjourned the meeting at 9:19 p.m.

Respectfully submitted,



Marisa Stoller
City Clerk