



**CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE**

**THURSDAY, MARCH 20, 2025
11:00 AM**

Individuals Requiring Special Accommodations Should Notify the City's ADA Coordinator at (719) 553-2295 by Noon on the Friday Preceding the Meeting.

Agenda

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

1. Special meeting of March 4, 2025

Commission Action:

CONSENT AGENDA

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

Commission Action: Approve/disapprove all items on the Consent Agenda.

1. Receive and file the following status reports on current recruitments:
 - a **CDBG/Home & Housing Administrator** - The open recruitment began on January 31, 2025 and ended on February 21, 2025. We received 12 applications and 2 were approved for the exam. The Commission approved a T&E. The T&E examination was administered on February 25, 2025. The eligible list will be presented to the Commission for certification during this meeting.
 - b **CIRV Project Manager** - The open recruitment began on February 11, 2025 and ended on March 4, 2025. We received 10 applications and 1 was approved for the exam. The Commission approved a T&E. The T&E examination was administered on March 7, 2025. The eligible list will be presented to the Commission for certification during this meeting.
 - c **Deputy Fire Chief**- The closed recruitment began on February 7, 2025 and ended on February 21, 2025. We received 1 approved application. The Commission approved a T&E. The T&E examination was administered on February 24, 2025.

The eligible list will be presented to the Commission for certification during this meeting.

- d ***Emergency Services Dispatcher*** - The open recruitment began on February 11, 2025 and ended on March 11, 2025. We received 138 applications and 103 were approved for the exam at the time this agenda was prepared. The exam is scheduled for March 25, 2025.
- e ***Equipment Operator IV***- The closed recruitment began on January 22, 2025 and ended on February 5, 2025. We received 12 applications and 10 were approved for the exam. The exam was administered on February 18, 2025. The appeal period under Rule 23 ended on March 4, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- f ***Fire Engineer***- The closed recruitment began on March 6, 2025 and ends on March 20, 2025. We received 13 applications and 13 were approved as of the date this agenda was prepared. The exam is scheduled for April 1, 2025.
- g ***Fleet Mechanic*** - The open recruitment began on February 5, 2025 and ended on February 26, 2025. We received 10 applications and 5 were approved for the exam. The T&E examination was administered on February 28, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- h ***Lead Court Technician*** - The closed recruitment began on March 6, 2025 and ends on March 18, 2025. We received 2 applications and 2 were approved as of the date this agenda was prepared. The exam is scheduled for April 1, 2025.
- i ***Police Patrol Officer - Entry*** - The open recruitment began on February 9, 2025 and ended on March 2, 2025. We received 77 applications and 46 were approved for the exam. The exam was administered on March 18, 2025. The eligible list will be presented to the Commission for certification during this meeting. An updated requirement began on March 9, 2025 and will end on March 30, 2025. At the time this agenda was prepared, there are 17 applications and 11 were approved for the exam.
- j ***Police Patrol Officer - LEA*** - The open recruitment began on February 9, 2025 and ended on March 2, 2025. We received 3 approved applications. The T&E examination was administered on March 5, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- k ***Police Patrol Officer - POST*** - The open recruitment began on February 9, 2025 and ended on March 2, 2025. We received 4 approved applications. The T&E examination was administered on March 5, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- l ***Sr. Network Communications Specialist*** - The closed recruitment began on February 10, 2025 and ended on February 24, 2025. We received 1 approved application. The Commission approved a T&E. The T&E was administered on February 25, 2025. The eligible list will be presented to the Commission for certification during this meeting.
- m ***Senior Tax Auditor*** - The closed recruitment began on March 6, 2025 and ends on March 20, 2025. We received 1 approved application as of the date this agenda was prepared. The exam is scheduled for April 1, 2025.
- n ***Tax Compliance Technician*** - The open recruitment began on March 13, 2025 and ends on April 3, 2025. We received 7 applications and 2 were approved for the exam at the time this agenda was prepared. The exam is scheduled for April 22, 2025.

2. Appeal decision letters.

- a **Area Crew Leader.** Ratify the Commission letter to Daric Bassett regarding rejection of their appeal related to the appointment of another person to the Area Crew Leader position.
- b **Administrative Assistant (Assigned to City Council)** Ratify the Commission letter to Rebecca Venier, regarding the rejection of their appeal to being rejected from the Administrative Assistant (Assigned to City Council) examination.
- c **CDBG/Home & Housing Administrator.** Ratify the Commission letter to Justin Saccomano, regarding the rejection of their appeal for their application being rejected from the CDBG/Home & Housing Administrator examination.
- d **Emergency Medical Officer.** Ratify the Commission letters to Brodie Blok, William Draper, regarding rejection of their appeal for the content of the Emergency Medical Officer examination.
- e **Firefighter.** Ratify the Commission letter to Damien Carlson and Ryan Timme, regarding the rejection of their appeals of being removed from the Firefighter eligibility list.
- f **Marketing and Social Media Specialist.** Ratify the Commission letter to Jon Pompia, regarding the rejection of their appeal for their application being rejected from the Marketing and Social Media Specialist examination.
- g **Police Patrol Officer.** Ratify the Commission letter to Cody Hansen, regarding rejection of their appeal for the removal of their name from the Police Patrol Officer eligibility list.

3. Removals from the eligible list.

- a **Community Service Officer** - Ratify the Commission letters to Richard Beurman, Craig Gritz II, Julian Hunt, Charissa Lucero, Angelica Ortega-Franco, Michael Seybold, Eric Trujillo, Ryan Waring, regarding the removal of their names from the Community Service Officer eligible list.
- b **Court Technician.** Ratify the Commission letters to Deanna Cowan, Ontaya Grant, Sherry Nehl, Aubrie Serra, Gloria Serrano, regarding the removal of their names from the Court Technician eligible list.
- c **Firefighter** - Ratify the Commission letters to Brandon Anderson, Brandon Dickinson, and Ryan Timme, regarding the removal of their names from the Firefighter eligible list.
- d **Marketing and Social Media Specialist.** Ratify the Commission letter to Bonnie Bange, Stephany Costanza, Kaitlyn Cozzolino, Sideny Fowler, Judith Meese, Brooklyn Micheli, Jesse Morgan, Zahra Soniwalla, Dani Whitaker, regarding the removal of their names from the Marketing and Social Media Specialist eligible list.
- e **Office Assistant.** Ratify the Commission letters to Emily Ritchey and Taylor Zissou, regarding the removal of their names from the Office Assistant Eligible list.
- f **Police Patrol Officer.** Ratify the Commission letters to Oluwatosin Akinwusi, Haley Anthony, Matthew Aubuchon, Brandon Ballard, Richard Beurman, Jesse Bridges, Eduardo Carcamo, Lee Cruz, Milton Damas, Nathan Duffey, Nickolas Goldinak, Jayson Gomez, Jonathan Haynes, Alexander Hollingsworth, Jhaeden Hugo, Amber Kliesen, Violet London, Dan Mathews, Andrew Means, Rinehart, Lee, Joe Rocha, Johan Statezny, Alec Summers, Valon Thompson, Aaron White, and Malik Wilson

regarding the removal of their names from the Police Patrol Officer eligible list.

- g **Tax Compliance Technician.** Ratify the Commission letter to Anna Arellano and Donna Wimp, regarding the removal of their name from the Tax Compliance Technician eligible list.

- 4. Ratify the Commission's decision to conduct a Training and Experience exam for CDBG Home & Housing Administrator, CIRV Project Manager, Deputy Fire Chief, and Sr. Network Communications Specialist.

REGULAR AGENDA

- 1. Review the appeal submitted by Jayson Gomez Jr. relating to their removal from the Police Patrol Officer eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

- 2. Review the appeal submitted by Jonathan Haynes relating to their removal from the Police Patrol Officer eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

- 3. Review the appeal submitted by Jhaeden Hugo relating to their removal from the Police Patrol Officer eligibility list.

Commission Action: Sustain, reject, or set for formal hearing

- 4. Review the appeal submitted by Amber Kliesen, relating to the rejection of their application for the Police Patrol Officer examination.

Commission Action: Sustain, reject, or set for formal hearing

- 5. Review the appeal submitted by Roger Rael, related to the rejection of their application for the CDBG/ Home & Housing Administrator exam.

Commission Action: Sustain, reject, or set for formal hearing

- 6. Review the appeal submitted by Lee Rinehart, relating to the rejection of their application for the Police Patrol Officer examination.

Commission Action: Sustain, reject, or set for formal hearing

- 7. Review the appeal submitted by Malik Wilson relating to the removal of their name from the Police Patrol Officer eligible list.

Commission Action: Sustain, reject, or set for formal hearing

- 8. Submission of the eligible list for CDBG/Home & Housing Administrator.

Commission Action: Approve and certify the eligible list for the class title of CDBG/Home & Housing Administrator.

- 9. Submission of the eligible list for CIRV Manager.

Commission Action: Approve and certify the eligible list for the class title of CIRV Manager.

- 10. Submission of the eligible list for Deputy Fire Chief.

Commission Action: Approve and certify the eligible list for the class title of Deputy Fire Chief.

- 11. Submission of the eligible list for Equipment Operator IV.

Commission Action: Approve and certify the eligible list for the class title of Equipment Operator IV.

12. Submission of the eligible list for Fleet Mechanic.

Commission Action: Approve and certify the eligible list for the class title of Fleet Mechanic.

13. Submission of the eligible list for Police Patrol Officer (Entry Level-2502).

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer (Entry Level).

14. Submission of the eligible list for Police Patrol Officer (LEA).

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer (LEA)

15. Submission of the eligible list for Police Patrol Officer (POST).

Commission Action: Approve and certify the eligible list for the class title of Police Patrol Officer (POST)

16. Submission of the eligible list for Sr. Network Communications Specialist.

Commission Action: Approve and certify the eligible list for the class title of Sr. Network Communications Specialist.

ADMINISTRATIVE ITEMS

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