



CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE
Thursday, February 20, 2025
11:00AM

MINUTES

CALL TO ORDER

Commission Chair Dan Archibeque called the meeting to order at 11:00 AM.

ROLL CALL

Commission Members Present: Dan Archibeque, Sharon Bonner, Erick Javaneau.

Administrative and Civil Service Staff Members Present: David Wyatt, Counsel for the Commission, Bella Trujillo, Assistant HR Director, and Serena Knox, Interim Civil Service Administrator.

AMENDMENTS TO THE AGENDA: Yes

To add the review of the appeal submitted by Brodie Blok and William Draper relating to the content of the Emergency Medical Officer exam as item #16 of the regular agenda.

READING AND APPROVAL OF MINUTES

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to dispense with the reading and approve the minutes for the January 16, 2025 meeting as distributed.

Roll Call: Ayes: Archibeque, Bonner, Javaneau. Motion carried unanimously.

REGULAR AGENDA

1. Review the appeal submitted by Damien Carlson, relating to the removal of their name from the Firefighter eligibility list.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal was rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

2. Review the appeal submitted by Cody Hansen, relating to the removal of their name from the Police Patrol Officer eligibility list.

Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.

Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.

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3. Review the appeal submitted by Jon Pompia, relating to the rejection of their application for the Marketing and Social Media Specialist examination.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
4. Review the appeal submitted by Justin Saccomano, relating to the rejection of their application for the CDBG/Home and Housing Administrator examination.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
5. Review the appeal submitted by Rebecca Venier, relating to the rejection of their application for the Administrative Assistant (Assigned to City Council) examination.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
6. Submission of the eligible list for Accountant I.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Accountant I.
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
7. Submission of the eligible list for Administrative Assistant (Assigned to City Council).
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Administrative Assistant (Assigned to City Council)
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
8. Submission of the eligible list for Court Technician.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Court Technician
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
9. Submission of the eligible list for Marketing and Social Media Specialist.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Marketing and Social Media Specialist.
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
10. Submission of the eligible list for Police Deputy Chief.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Deputy Chief.
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.

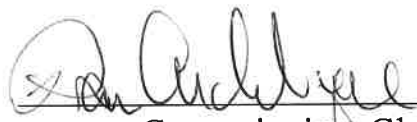
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11. Submission of the eligible list for Police Patrol Officer (Entry Level-2412).
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer (Entry Level-2412).
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
12. Submission of the eligible list for Police Patrol Officer (Entry Level-2501).
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer (Entry Level-2501).
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
13. Submission of the eligible list for Police Patrol Officer (LEA).
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer (LEA).
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
14. Submission of the eligible list for Police Patrol Officer (POST).
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Police Patrol Officer (POST).
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
15. Submission of the eligible list for Emergency Medical Officer
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve and certify the eligible list for the class title of Emergency Medical Officer.
Roll Call: Ayes – Archibeque, Bonner, Javaneau. Motion carried unanimously.
16. Review the appeal submitted by Brodie Blok and William Draper, relating to their request for appeal of the content of the Emergency Medical Officer examination.
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to approve the recommendation of the Interim Civil Service Administrator and the appeal is rejected, as set forth in the staff report. The staff report and the Commission's review of the background information has been made part of the record in this matter.
Roll Call: Ayes- Archibeque, Bonner, Javaneau. Motion carried unanimously.
17. Hearing for Daric Bassett related to the candidate selection for the Area Crew Leader position.
Executive Session
Commission Action: Mr. Javaneau seconded by Ms. Bonner, moved to reject the appeal.

ADMINISTRATIVE ITEMS

1. **Announcement** – Attract through NeoGov is now live and Civil Service staff are able to use it for sourcing candidates and engagement.
2. **The date for the next regularly scheduled meeting will be March 20, 2025.**

ADJOURN – 12:24 P.M.


Commission Chair