



**CITY COUNCIL EXECUTIVE COMMITTEE MEETING
CITY COUNCIL CHAMBERS, THIRD FLOOR, CITY HALL,
#1 CITY HALL PLACE, PUEBLO, COLORADO 81003.**

**MONDAY, OCTOBER 21, 2024
5:30 PM**

Individuals Requiring Special Accommodations Should Notify the City's ADA Coordinator at (719) 553-2295 by Noon on the Friday Preceding the Meeting.

Executive Committee meetings are special meetings of the City Council and are informal Council meetings for the purpose of receiving information and discussion among Council Members; no official action is taken at such meetings. The public is invited to attend, but public comment is generally not received unless otherwise noted.

Agenda

CALL TO ORDER

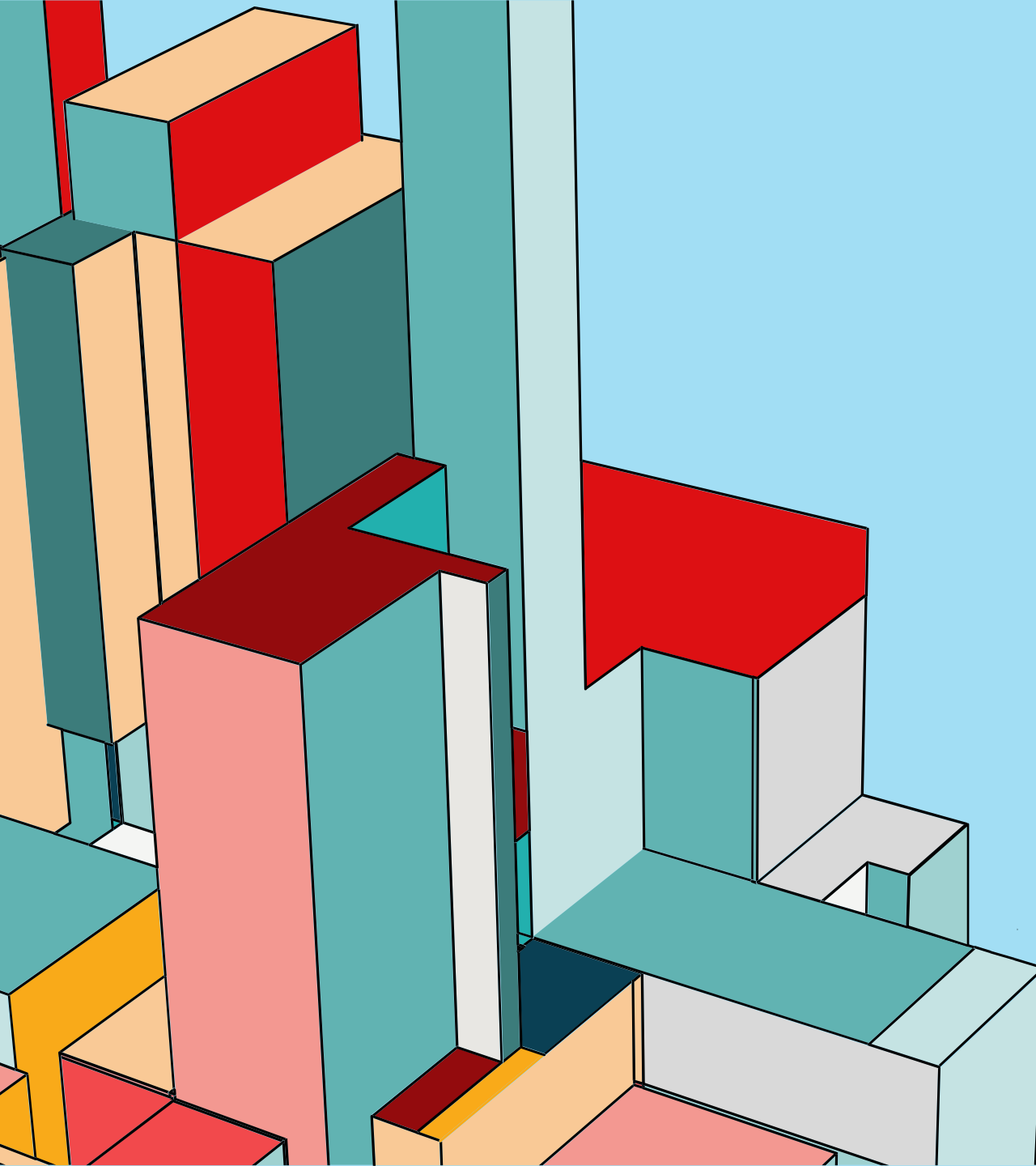
PRESENTATIONS

- | | |
|------------------------------------|-----------|
| A. CITY UPDATE | 5:30 p.m. |
| Brian McCain, Chief of Staff | |
| 5 minute presentation | |
| B. 2025 BUDGET WORK SESSION | 5:35 p.m. |
| Heather Graham, Mayor | |
| 85 minute presentation | |

EXECUTIVE SESSION

- | | |
|--|-----------|
| A. FOR THE PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S. SECTION 24-6-402(4)(E)(I); AND TO DISCUSS THE PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF REAL, PERSONAL, OR OTHER PROPERTY INTEREST UNDER C.R.S. SECTION 24-6-402(4)(A); AND MORE SPECIFICALLY DESCRIBED AS DISCUSSIONS RELATING TO THE CITY-OWNED FIRST FLOOR OF THE PBR BUILDING. | 7:00 p.m. |
| Carla Sikes, City Attorney | |
| 30 minute presentation | |

ADJOURNMENT



CAPITAL IMPROVEMENT PROJECT PRESENTATION

WHAT IS A CAPITAL IMPROVEMENT PROJECT?

- An improvement that can impact the budget by increasing or decreasing revenues and expenditures
- Revenues can  if the improvement attracts new business (I.E., building permits, sales tax, & property tax).
Expenditures can  if the improvement results in increased operating and maintained costs.
- Capital expenditures are costs other than those covered in regular operating budgets, they can be categorized as

Land/ Land Improvements

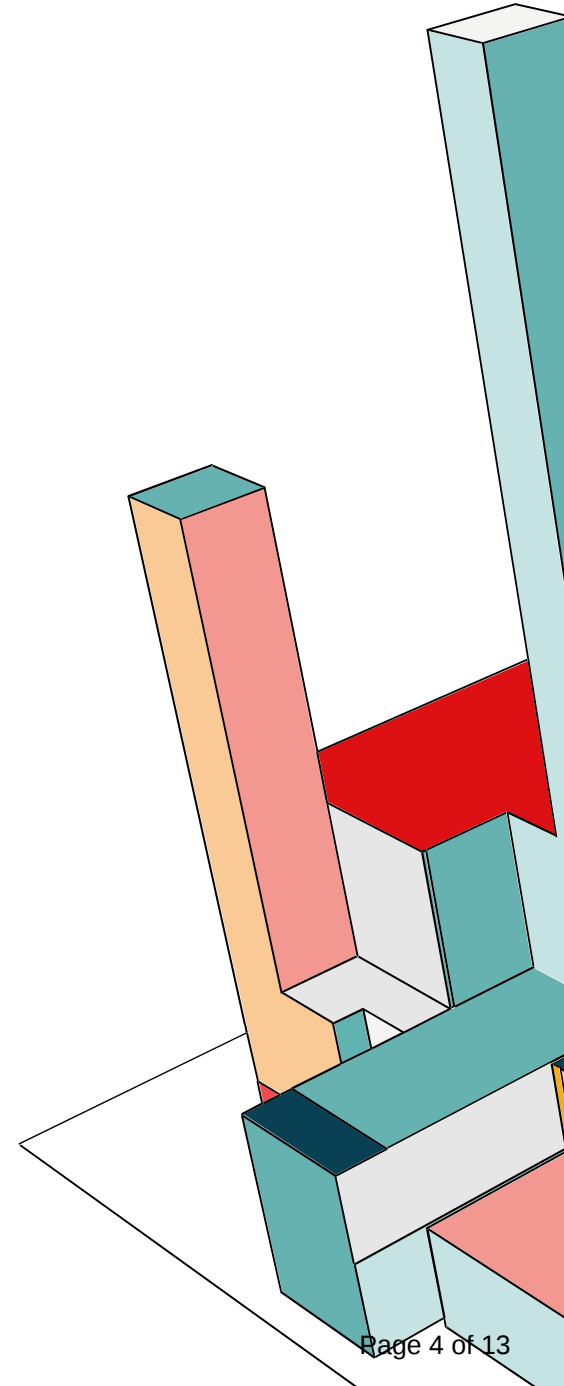
Building/ Building Improvements

Infrastructure (Roads, Wastewater, Stormwater, Traffic Signals)

Machinery and Equipment over \$2,500

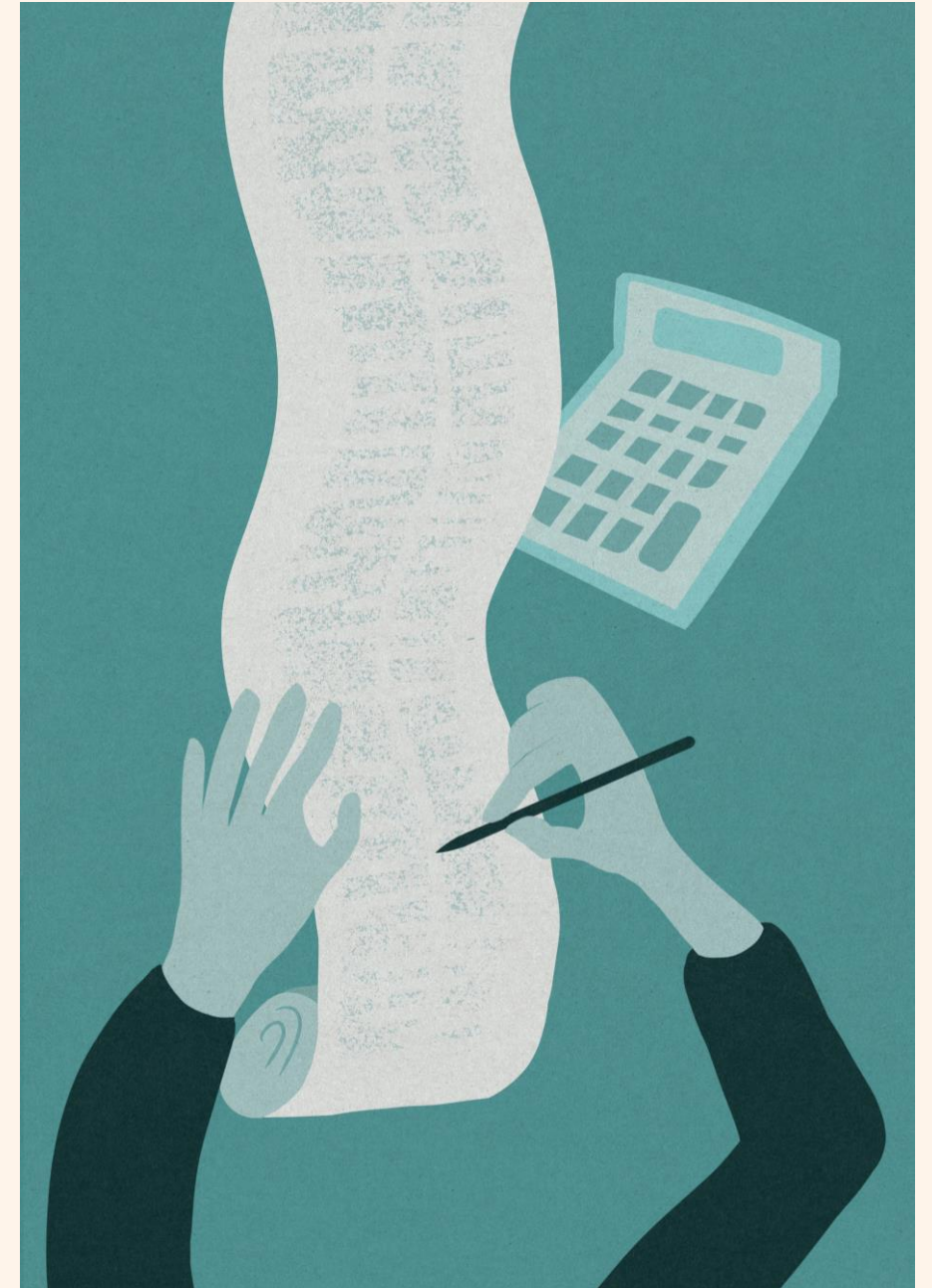
Software over \$25,000

Artworks and Historical Treasures



The Preparation Process

1. Capital Projects Requests & Benefit Analysis Submitted by departments
2. Proposed Capital Improvement Plan is Drafted
3. Planning and Zoning Commission Reviews the Proposed plan
4. Mayor Reviews and Adjusts the plan
5. City Council Reviews the plan
6. City Council Adopts the plan with annual budget



GENERAL FUND REQUESTS \$ 355,000

☐ HOME Grant Match \$200,000

- 25% Match for HUD HOME Grant to benefit affordable Housing

☐ Emergency Rehabilitation Loan Program \$50,000

- Emergency repairs to low-income, owner-occupied, single-family homes for code deficient repairs. Repairs limited to \$25,000 per home

☐ Section 3 Employment Criteria \$50,000

- 25% of all manhours on HUD projects over \$200k are required to be completed by low-income workers. 5% of the manhours are to be completed by employees living near the project. Outreach, training, a skill building are needed to fulfil this requirement.

☐ Market Study \$30,000

- 50% Match to procure a housing consultant to complete a housing market analysis. State Grant provided by Mineral Impact Fund.
- SB24-174 Requires the City to complete a housing market analysis beginning in 2026 and a Housing Action Plan beginning 2028. The Analysis is required every six years, and the Plan is required every six years. The two reports should be staggered to incorporate mid-term updates.

☐ Needs Assessment \$25,000

- The Community Services Advisory Commission during their May meeting requested a public services needs assessment to be conducted: Our current CSAC Agreement states that the County will provide technical support to the Commission. Assessment should be shared with the County (budget includes 50% of estimate)

ECONOMIC DEVELOPMENT INTEREST

☐ City Building Maintenance \$325,000

-Various facility repair and maintenance

☐ Airport Apron Rehabilitation \$15,000

-The aircraft parking apron will be rehabilitated east of the Airport Terminal.

☐ Fire EKG Monitors \$200,000

-Replace all monitors on rolling bases, outdated and unable to use

☐ Fire Station Upgrades \$200,000

-Older stations need upgraded space for health and wellness in the station

☐ Muni Court Small SUV \$60,00

-Prisoner Transport, dependability of current vehicle

☐ Restroom Fence Enclosure - El Centro Del Quinto Sol \$15,000

-Fabricate and install metal fence enclosure for the El Centro del Quinto Sol Park Restroom alcove area to alleviate and deter unlawful acts due to the lack of visibility for monitoring issues

☐ City Wide Clean up Projects \$200,000

-Program to assist community with disposal of large items via community-wide drop off events, litter cleanups, tumbleweed and other vegetation cleanup support.

☐ Drones as First Responders \$350,000

-Drones that will integrate into the RTCC

☐ IT Technology Upgrades \$1,500,000

- Upgrades needs in all City Departments for technology

☐ City Hall Security Upgrades \$350,000

-Capital Money to increase security measures, outdoor sprung structure, metal detectors



Total=
\$3,215,000

ENTERPRISE FUND GOLF

☐ Elmwood-REPAIR / REPLACEMENT

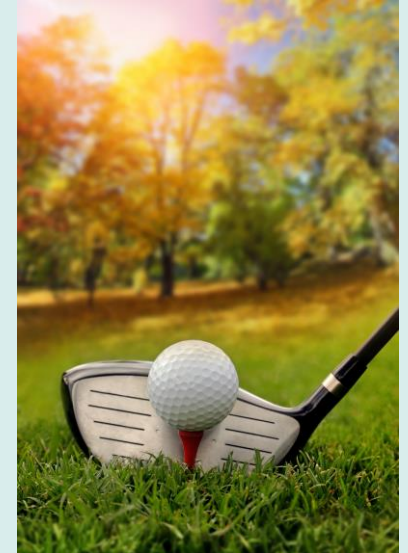
-Replace existing, deteriorating cart paths and curbing around tee boxes and greens. Remove and replace existing cart paths and curbing with reinforced concrete, 4" thickness and 6' wide. Some areas will require additional thickness and additional width. Majority of the golf course's existing cart paths are deteriorated and need of replacement. Replacement plan began in 2021 and will continue until all existing cart paths have been replaced. Golf Course Enterprise \$120,000

☐ Elmwood -DRIVING RANGE NET REPLACEMENT

-Parks Purchase new heavy-duty net for fencing separating the driving range from cart path & tee box #1 and the cart path leading to #9 green. Purchase new heavy-duty net for fencing separating the driving range from cart path & tee box #1 and the cart path leading to #9 green. The existing net is deteriorating and no longer provides protection to our golf patrons approaching #1 tee box and #9 green from errant golf balls hit from driving range. \$12,000

☐ Elmwood-STORAGE BUILDING ADDITION

-Add storage building to maintenance shop area. Purchase or construct new 22' x 46' storage building to golf course maintenance area. Current storage space is lacking to store fertilizer and golf course equipment. \$ 50,000



Total: \$182,000

ENTERPRISE FUNDS

Wastewater

- Treatment Plant - Electrical Upgrade - \$1,518,356
- Selenium Reduction- \$250,000
- Capacity Improvements -\$1,229,874
- Secondary Clarifier Replacement -\$3,000,000
- Pretreatment Building- \$1,000,000
- Plant Automation- \$100,000
- Sanitary Sewer - Annual Small Main Rehabilitation \$2,951,697
- Sanitary Sewer - Annual Large Main Rehabilitation \$2,800,000
- Sanitary Sewer - Annual Point Repair \$1,675,837
- WRF Treatment Plant - Annual Facility Repair & Rehab- \$813,025 0
- Sanitary Sewer Manhole - Annual Rehab \$1,103,950
- Equipment-Wastewater \$416,500

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Total: \$17,109,239

Stormwater

- Surveying, Professional Services-\$250,000 0 0
- Master Drainage Study- \$375,000
- Rain Gauge Installation- \$50,000
- Stormwater - Erosion Control- \$10,000
- Stormwater Point Repairs & Pipe Cleaning- \$400,000
- Computer Equipment > \$2500- \$10,000

Total: \$845,000.00



LOTTERY FUNDS

Arkansas River Corridor- \$500,000

-Construction for the City Park and Arkansas River Corridor Project that will follow the Master Plan that will be completed late 2024.

Equipment Purchases – Parks- \$325,000

-Purchase new park maintenance equipment and vehicles on an annual basis to replace the old deteriorating fleet

City Park - Tennis Clubhouse And Bleacher Renovations-\$150,000

-Add shade covering over the 3 row bleachers, which are positioned back to back adjacent to the 17 courts

Lake Minnequa Dredge Study- \$25,000

-Feasibility study and preliminary plan to determine if Lake Minnequa needs to be dredged.

Total: \$1,000,000





ROADS- HUFT, HUFT FB, HUTF-FASTER

- ☐ Annual Project Account for HUTF funds for Street Rehab Project - \$3,000,000

COUNCIL MEMBER REQUEST

- Councilor Flores has requested an additional \$100,000 for Sky Corral on 10/15/2024 which is not currently listed
- Would need to come from General Fund

TOTALS/ QUESTIONS ?

Funding Source	Amount
Golf Course Enterprise	182,000.00
Conservation Trust Fund (CTF)	1,000,000.00
E-911	221,052.00
Stormwater Enterprise	845,000.00
Sewer User Fees	845,000.00
Economic Development Interest	3,215,000.00
General Fund	355,000.00
HUTF(Roads/ Bridges)	3,000,000.00
2025 Total	\$ 25,927,291.00

