



**CIVIL SERVICE COMMISSION MEETING
CITY COUNCIL CHAMBERS – CITY HALL
#1 CITY HALL PLACE**

**THURSDAY, JULY 18, 2024
11:00 AM**

Individuals Requiring Special Accommodations Should Notify the City's ADA Coordinator at (719) 553-2295 by Noon on the Day Preceding the Meeting.

Agenda

CALL TO ORDER

ROLL CALL

AMENDMENTS TO THE AGENDA

READING AND APPROVAL OF MINUTES:

1. Regular meeting of June 20, 2024.

Commission Action: Motion to dispense with the reading and approve the minutes of the regular meeting dated Thursday, June 20, 2024 as distributed.

CONSENT AGENDA

The following items are considered routine by the Civil Service Commission and will be passed and approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests; in which event, the item shall be removed and considered as a regular item.

Commission Action: Approve/disapprove all items on the Consent Agenda.

1. Receive and file the following status reports on current recruitments:
 - a **Dispatch Training Coordinator** (*Vacancy: Promoted Employee*). The open recruitment began on June 2, 2024 and ended on June 23, 2024. We received 8 applications and 1 was approved for the exam. The T&E exam was administered on June 26, 2024. The eligible list will be presented to the Commission for certification during this meeting.
 - b **Emergency Services Dispatch Supervisor** (*Vacancy: Employee Promotion*). The closed recruitment began on July 3, 2024 and ended on July 17, 2024. We received 2 applications and both were approved for the exam as of the date this agenda was prepared. The exam is scheduled for July 30, 2024.
 - c **Emergency Services Dispatcher** (*Vacancy: Multiple*). The open recruitment began on June 11, 2024 and ended on July 2, 2024. We received 90 applications and 70

were approved for the exam. The written exam was administered on July 16, 2024. The eligible list will be presented to the Commission for certification during this meeting.

- d **Fire Captain** (*Vacancy: Contractual Agreement*). The closed recruitment began on May 12, 2024 and ended on May 26, 2024. We received 15 applications and 13 were approved for the exam. The exam was administered on June 11, 2024. The eligible list will be presented to the Commission for certification during this meeting.
- e **Non-Profit Compliance Coordinator** (*Vacancy: New FTE*). The open recruitment began on May 23, 2024 and ended on June 16, 2024. We received 35 applications and 7 were approved for the exam. The exam was administered on July 2, 2024. The eligible list will be presented to the Commission for certification during this meeting.
- f **Parks Supervisor** (*Vacancy: Employee Retirement*). The open recruitment began on June 16, 2024 and ended on July 7, 2024. We received 31 applications and 9 were approved for the exam. The exam is scheduled for July 30, 2024.
- g **Planner** (*Vacancy: Employee Resignation*). The open recruitment began on June 23, 2024 and ended on July 14, 2024. We received 62 applications and 18 were approved for the exam. The exam is scheduled for July 30, 2024.
- h **Police Patrol Officer** (*Vacancy: Current and Anticipated*). The open recruitment began on May 12, 2024 and ended on June 13, 2024. We received 105 applications and 77 were approved for the exam, including 8 who were POST certified and were referred to HR per the Mayoral Order. The exam was administered on June 25, 2024. The updated open recruitment began on June 23, 2024 and ends on July 18, 2024. We received 53 applications and 33 were approved for the exam, as of the date this agenda was prepared. The exam is scheduled for July 30, 2024.
- i **Pretreatment Manager** (*Vacancy: Employee Promotion*). The open recruitment began on June 20, 2024 and ends on July 18, 2024. We received 5 applications and 0 were approved for the exam, as of the date this agenda was prepared. The exam is scheduled for July 30, 2024.
- j **Traffic Signs and Marking Specialist** (*Vacancy: Promoted Employee*). The closed recruitment began on June 12, 2024 and ended on June 27, 2024. We received 2 applications and 1 was approved for the exam. The T&E exam was administered on July 1, 2024. The eligible list will be presented to the Commission for certification during this meeting.
- k **Water Reclamation Worker** (*Vacancy: Multiple*). The open recruitment began on June 26, 2024 and ends on July 21, 2024. We received 27 applications and 11 were approved for the exam, as of the date this agenda was prepared. The exam is scheduled for August 6, 2024.

2. Appeal decision letters.

- a **Non-profit Compliance Coordinator**. Ratify the Commission letters to Sandra Gutierrez, Jannelle Quick and Keeley Samson regarding rejection of their appeals to the rejection of their applications to the Non-profit Compliance Coordinator examination.
- b **Pretreatment Manager**. Ratify the Commission letter to Jerardo Reyes regarding rejection of their appeal to the rejection of their application to the Pretreatment Manager examination.
- c **Senior PC Network Technician**. Ratify the Commission letter to Chad Eiland

regarding rejection of their appeal to the rejection of their application to the Senior PC Network Technician examination.

3. Removals from the eligible list.

- a **Abatement Worker.** Ratify the Commission letters to Chris Johnson and Brandon Milisavljevich, regarding the removal of their names from the Abatement Worker eligible list.
- b **Accounting Technician IV.** Ratify the Commission letters to Steven Dominguez and Denise Flores, regarding the removal of their names from the Accounting Technician IV eligible list.
- c **Emergency Medical Officer.** Ratify the Commission letter to Jake Thornton, regarding the removal of their name from the Emergency Medical Officer eligible list.
- d **Emergency Services Dispatcher.** Ratify the Commission letters to Richelle Chavez, Lisa Lazzarini, Miranda Pinales-Vasquez and Kirsten Zumbach, regarding the removal of their names from the Emergency Services Dispatcher eligible list.
- e **Marketing and Social Media Specialist.** Ratify the Commission letter to Bailey Ashida regarding the removal of their name from the Marketing and Social Media Specialist eligible list.
- f **Office Assistant.** Ratify the Commission letters to Sam Biondolillo and Alaina Lockhart, regarding the removal of their names from the Office Assistant eligible list.
- g **Outdoor Recreation Administrator.** Ratify the Commission letter to Arturo Perez-Vera regarding the removal of their name from the Outdoor Recreation Administrator eligible list.
- h **Parts Clerk.** Ratify the Commission letter to Tyler Rodriguez regarding the removal of their name from the Parts Clerk eligible list.
- i **Police Patrol Officer.** Ratify the Commission letters to Morgan Bohac, Trevor Branam, Quinten-Riley Clements, Michael Esquilin, Kristina Essen, Christopher Gutierrez, Kyle Hart, Niccoli Hart, Jason Hawk, William Hemphill, Dylan Hess, David Hiam, Ethan Horton, Joseph Kautz, Michael Liptak, Blaysian Martinez, Anthony Matamoros, Scott Mitchell, Robert Murray, Jacob Pendergist, Austen Philips, Nick Rotolo, Tyler Rude, Ethan Sage, Devin Tenboer, Cody Thompson, Merrick Vigil, and Cheyenne Watashe, regarding the removal of their names from the Police Patrol Officer eligible list.
- j **Tax Compliance Technician.** Ratify the Commission letters to Marcella Cobb, Jozette Dagenais, Rochelle Hawkins, Cade Rostad and Alissa Yates, regarding the removal of their names from the Tax Compliance Technician eligible list.
- k **WW Compliance Officer.** Ratify the Commission letters to Bianca Flores and Dayton Phillips, regarding the removal of their names from the WW Compliance Officer eligible list.

- 4. Ratify the Commission's decision to conduct a Training and Experience exam for Dispatch Training Coordinator and Traffic Signs & Marking Specialist.
- 5. Ratify the Commission letter to Faith Rogers regarding the placement of their name on the Emergency Services Dispatcher reemployment list.
- 6. Ratify the Commission letters to IAFF Local #3 relating to the anticipated exam dates for Deputy Fire Chief and Emergency Medical Officer.

REGULAR AGENDA

1. Review the appeal submitted by Miranda Pinales-Vasquez, relating to the removal of their name from the Emergency Services Dispatcher eligible list.
Commission Action: Sustain, reject, or set for formal hearing
2. Review the appeal submitted by Kirsten Zumbach, relating to the removal of their name from the Emergency Services Dispatcher eligible list.
Commission Action: Sustain, reject, or set for formal hearing
3. Review the appeal submitted by Paul Luebke, relating to the content of their Fire Captain exam.
Commission Action: Sustain, reject, or set for formal hearing
4. Review the appeal submitted by Joshua Sprague, relating to the content of their Fire Captain exam.
Commission Action: Sustain, reject, or set for formal hearing
5. Review the appeal submitted by Michael Tucci, relating to the content of their Fire Captain exam.
Commission Action: Sustain, reject, or set for formal hearing
6. Review the appeal submitted by Christopher Gutierrez, relating to the removal of their name from the Police Patrol Officer eligible list.
Commission Action: Sustain, reject, or set for formal hearing
7. Review the appeal submitted by Robert Murray, relating to the removal of their name from the Police Patrol Officer eligible list.
Commission Action: Sustain, reject, or set for formal hearing
8. Review the appeal submitted by Devin Tendoer, relating to the removal of their name from the Police Patrol Officer eligible list.
Commission Action: Sustain, reject, or set for formal hearing
9. Review the appeal submitted by David Paterniti, relating to the rejection of their application for the Pretreatment Manager exam.
Commission Action: Sustain, reject, or set for formal hearing
10. Submission of the eligible list for Dispatch Training Coordinator.
Commission Action: Approve and certify the eligible list for the class title of Dispatch Training Coordinator.
11. Submission of the eligible list for Emergency Services Dispatcher.
Commission Action: Approve and certify the eligible list for the class title of Emergency Services Dispatcher.
12. Submission of the eligible list for Fire Captain.
Commission Action: Approve and certify the eligible list for the class title of Fire Captain.
13. Submission of the eligible list for Non-Profit Compliance Coordinator.
Commission Action: Approve and certify the eligible list for the class title of Non-Profit

Compliance Coordinator.

14. Submission of the eligible list for Traffic Signs & Marking Specialist.

Commission Action: Approve and certify the eligible list for the class title of Traffic Signs & Marking Specialist.

ADMINISTRATIVE ITEMS

1. Set the date for the next Civil Service Commission Meeting.

ADJOURN