



**LIQUOR BOARD MEETING  
CITY COUNCIL CHAMBERS – CITY HALL  
#1 CITY HALL PLACE**

**WEDNESDAY, JANUARY 18, 2023  
5:30 PM**

***Individuals Requiring Special Accommodations Should Notify the City's ADA Coordinator at (719) 553-2295 by Noon on the Friday Preceding the Meeting.***

**Agenda**

**A. PREMEETING DISCUSSION - 5:30 PM**

**B. ROLL CALL - 5:45 PM**

**C. APPROVAL OF AGENDA**

**C1 Approval of the Pueblo Liquor Board Agenda for January 18, 2022 as presented.**

**D. READING AND APPROVAL OF MINUTES**

**D1 Reading and Approval of Pueblo Liquor Board Minutes on December 7, 2022**

**E. CONSENT AGENDA**

*All items listed in this portion of the agenda are considered routine by the Liquor Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or citizen so requests; in which event, the item will be removed and considered in the Regular Agenda.*

**E1 CABARET LICENSE RENEWAL**

Sangre de Cristo Arts and Conference Center, dba: Sangre de Cristo Arts and Conference Center, 210 N. Santa Fe  
7th Street Station LLC, dba: 7th Street Station, 112 W. 7th Street.

**F. REGULAR AGENDA**

**F1 Delegating Administrative Authority to the City Clerk for the approval of Cabaret License renewals and the creation of applicable Rules.**

Motion to Approve the delegating Administrative Authority to the City Clerk for the approval of Cabaret License renewals and the creation of applicable rules.

**G. ADJOURN**



## CITY OF PUEBLO LIQUOR AND BEER LICENSING BOARD

### RESOLUTION REGARDING CABARET LICENSES AND APPLICABLE RULES

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In the Matter of delegating Administrative Authority to the City Clerk for the approval of Cabaret License renewals and the creation of applicable Rules therefore

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WHEREAS, the City of Pueblo Liquor and Beer Licensing Board (the “Board”) was duly formed by the City of Pueblo, Colorado and exists pursuant to and in accordance with Pueblo Municipal Code Section 11-3-1 et seq.; and

WHEREAS, consistent with Pueblo Municipal Code Section 9-2-3 et seq., the Board possesses all the powers of a licensing authority with regards to Cabaret Licenses, and may prescribe terms, conditions, or provisions as it deems necessary to carry out its exercise of police powers; and

WHEREAS, the Board is not required to conduct hearings for applications for renewal of Cabaret Licenses; and

WHEREAS, as such, the Board has the discretion to delegate the authority to administratively process and approve renewal applications, without a hearing, upon certain terms and conditions as the Board may establish; and

WHEREAS, the Board finds that the administrative processing and approval of Cabaret License applications for renewal, when there does not appear to be cause for the Board to review such an application, is the most efficient and cost-effective manner of acting on such applications and could reduce the delays that applicants sometimes encounter with such applications; and

WHEREAS, the Board therefore desires to delegate to the City Clerk the authority to administratively process and approve Cabaret License applications for renewal on the terms and conditions set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

The City Clerk is hereby authorized to administratively process and approve Cabaret License applications for renewal filed with the City in accordance with the Pueblo Municipal Code Section 9-2-3 et seq., as existing or as hereafter amended, on the following terms and conditions:

- I. If the Cabaret License application for renewal is incomplete, indicates that there may noncompliance with the law, or indicates that there may be good cause for denial, fine, suspension, or revocation, the application shall be referred to the Board for review. If the application is complete, shows compliance with the law, and there is no good cause to deny, fine, suspend, or revoke, the City Clerk will administratively approve the application. The City Clerk may refer an application to the Board for decision if the City Clerk does not believe he or she has the authority to approve the application.
- II. Cabaret License renewals shall be processed in accordance with Pueblo Municipal Code Section 9-2-4, as may be amended.
- III. Pursuant to Pueblo Municipal Code Section 9-2-4, transfers of location and transfers of ownership for a Cabaret License require a public hearing before the Board. Therefore, the City Clerk may not administratively approve any transfer of location or transfer of ownership for a Cabaret License. The City Clerk may accept any reports of changes in capital stock, ownership interests, principal officers, directors, or members, except where a new person takes a controlling interest in a cabaret licensed business, in which case the matter shall be referred to the Board for hearing.
- IV. No matter referred to the Board will be final and effective until such time as the Board makes a final decision on the matter.
- V. No application may be applied for or acted upon while any complaint for sanctions is pending with the Board.

VI. The City Clerk shall promptly and regularly advise the Board of all administrative approvals issued pursuant to the delegation of authority granted by this Resolution.

VII. Nothing herein shall limit the Board's authority to hear or decide any matter presented to it.

For purposes of this Resolution, "City Clerk" means the individual occupying the Office of the City Clerk, or his or her designee.

The authority delegated to the City Clerk by this Resolution is perpetual and shall continue unless and until repealed or modified by subsequent order of the Board.

DATED this \_\_\_ day of \_\_\_\_\_ 20\_\_ by the City of Pueblo Liquor and Beer Licensing Board.

\_\_\_\_\_, Chairperson  
City of Pueblo Liquor and Beer Licensing Board